

Peterston-super-Ely Community Council *Cyngor Cymuned a Llanbedr-y-Fro*

Minutes of the remote Ordinary Meeting held at 7.30pm on 13th September, 2021 held on Zoom

Present: Councillors: David Moody-Jones, Kate Hurley, Abigail Phillips, John Drysdale, David Jaques & Huw Potter

Also Present: C Cllr Michael Morgan & Tor Trundle (Clerk to the Council)

Apologies: Cllr David Field & Diana Powell

81 Declarations of interest

There were no declaration of interests.

82 Police Matters

A report had been received for July & August.

There had been two reports:

- 1 x public order offence – Groesfaen Road, Peterston Super Ely – neighbour related, investigation ongoing
- 2 x road related offences 1 x Ael y Bryn, Peterston Super Ely - driving without a licence

83 County Council Matters

C Cllr Morgan raised the following points:

20's Trial – C Cllr Morgan was pleased to confirm that the 20mph trial had commenced in Peterston and after initial problems Gwern Y Steeple had now also been included. C Cllr Morgan thanked the LEADER, Neil Moore for ensuring that the original route was adhered to as promised by Cabinet. C Cllr Morgan went on to thank the Community Council for their continued efforts in relation to 20's Plenty and in particular Cllr Field's perseverance in relation to this particular project.

Retirement housing – C Cllr Morgan confirmed that the recent application in relation to a retirement dwelling had not been approved by the Vale Council. He confirmed that the decision would be appealed. A discussion was held and Cllr Phillips confirmed that a village survey of needs still needed to be undertaken to evidence the needs of the community and which could be used to inform the Local Development Plan. It was agreed that the way that planning is being deal with needs to be reviewed. Cllr Drysdale also confirmed that there would need to be certain exceptions and a key issue would be to protect the status of the retirement housing and what happens to the property afterwards. C Cllr Morgan confirmed that there would need to be a restriction such as not sold to a person under a certain age.

New Committee – C Cllr Morgan confirmed that he was part of a new committee in relation to researching the names of monuments and statues and whether there is any link to the slave trade.

Boundary Commission – The Boundary Commission Report had now been finalised and St Brides Super Ely and St Georges were not part of the Peterston Super Ely ward.

C Cllr Morgan had previously asked if any local residents have any matters to raise, they can contact him by phone on 07771-803639 or email mjmorgan@valeofglamorgan.gov.uk

84 Public Session and Matters arising from Public Session

There were no members of public present.

85 To receive the minutes of the Ordinary Council Meeting held on 12th July, 2021

The minutes of the Ordinary Council meeting had been previously circulated by the Clerk and were accepted unanimously as a true and accurate record. It was proposed by Cllr Drysdale and Cllr Hurley that the minutes be accepted.

86 To consider matters arising from these minutes.

Cllr Moody-Jones reviewed the minutes and it was noted that most items would be covered in the current agenda. The Clerk confirmed that most action points were underway or completed.

87 To consider the minutes of the MUGA Sub-Committee held on 28th July, 2021

The minutes of the MUGA Sub-Committee had been circulated. Cllr Drysdale pointed out that it had been noted at the meeting that Vanessa Adams was still Chair of TaSC and had not stepped down as a trustee. Cllr Moody-Jones had approached Welsh Hearts regarding grants for defibrillators and wondered if the MUGA could benefit from one. A full update in relation to the Management Agreement and lighting would be provided under minute Point 90. Cllr Drysdale proposed the minutes and Cllr Hurley seconded.

88 To consider the minutes of the Finance Sub-Committee on 5th August, 2021

The minutes of the Finance Sub-Committee had been circulated. It had been agreed that mowing practices would be reviewed together with the mowing contracts. The Clerk would organise all Sub-Committees at the earliest opportunity to ensure all areas would be reviewed in the village. Following two amendments the minutes were agreed by Cllr Moody-Jones and Cllr Drysdale.

89 To receive the minutes of the Churchyard Sub-Committee on 18th August, 2021

The minutes of the Churchyard Sub-Committee had been circulated. One amendment had been made in relation to the Churchyard regulations and that the Community Council would now allow all types of sustainable coffins. It was further noted that it would be necessary to hold a further Sub-Committee to review whether this should be also extended to cremation caskets and in relation to adding in a discretion element to the doubling of the fees in certain circumstances.

Action: Clerk to organise Churchyard Sub-Committee

90 To receive an update from Cllr Drysdale on the MUGA including update on lighting.

Cllr Drysdale confirmed that the agreement with TaSC was finalised and that Rebecca Haves and Chris Finch were now happy to sign this document. A meeting would shortly be scheduled with the Clerk and Rebecca Haves to discuss the maintenance schedule. Once the maintenance schedule was finalised it was hoped that the Agreement could be moved forward. A complaint had been received in respect of the lighting at the MUGA. Cllr

Drysdale confirmed that he had met Chris Finch and they had looked at the timer. It would appear that certain aspects of the timer were not working including the ability to set a different time for weekends and weekdays. The Clerk had contacted SWSG to request a site visit. Cllr Phillips confirmed some of the specification of the current lighting and highlighted the light spill that had been identified on a previous visit. A discussion was held over whether there would be any merit in attaching hoods to the current lights or if they could be tilted downwards to lessen their impact. It was agreed that it would be beneficial to ask SWSG to validate the isobar graph at the same time as sorting out the timer. Once this visit has happened, then Cllr Moody-Jones, Cllr Phillips and the Clerk would organise a visit to the nearby houses. Cllr Drysdale wondered whether it would be worthwhile asking a local resident to take a picture of the MUGA at night with their drone.

Action: *Cllr Phillips to send email containing isobar information. Clerk to chase SWSG to request a visit from Electrical contractor and to gain validation of the isobar information. Cllr Drysdale to organise a photograph of the MUGA from the air. Clerk to organise meeting with Rebecca Haves and finalise maintenance schedule*

91 To review the quarterly budget for 2021/22

The Clerk had circulated the budget prior to the meeting. Three receipts were requested to be increased in relation to churchyard fees.

One line of expenditure was requested to be reduced in relation to Cllr Allowances as all Councillors had confirmed they would not be taking their Council allowance for 2021-2022. Cllr Drysdale asked for a new line to be added in the budget in relation to MUGA receipts to ensure that these were differentiated from MUGA grants and investment.

All requested increases and decreases were agreed by the Community Council and the Clerk would amend the budget accordingly.

Action: *Clerk to amend the 2021/22 budget with the increases agreed.*

92 To review paper update on the 20mph trial previously circulated by Cllr Field

Cllr Field had circulated a paper confirming the implementation of a 20mph restricted speed 18-month experiment. He also confirmed that initially Gwern Y Steeple had not been included but this had been rectified and would be included from mid-September. Cllr Field's paper confirmed that it was important that the progress of the experiment was monitored and that a speed watch group would need to continue.

93 To consider the Clerk's report including matters of a financial nature

The bank balance at the end of July 2021 was £23,387.50 and the cash book balance was £22,153.00. The bank balance at the end of August 2021 was £30,197.73 and the cash book balance was £30,044.00. The bank reconciliations for July and August have been forwarded to Cllr Field for review and authorisation electronically. All cheques have been passed to the bank signatories for signing. VAT reclaim has now been paid for £210.

Please note that the Clerk's hours were authorised at the higher amount of 35 hours by the Chair and Vice Chair for the month of July, but were slightly lower for August, 20.75.

Payments/Receipts since last meeting (incl cheques raised but not yet signed)

RECEIPTS

HMRC VAT Reclaim (previous tax year)	£ 210.00
Churchyard fees	£1,550.00
Precept	£7,667.00

Payments and Authority for expenditure needed

The following expenditure needs authorising by the Council: -

Kersh Grinnell-Churchyard cut (July 21)	Cheque 1164	£ 843.33
Clerk pay & expenses (July 21)	Cheque 1165	£ 393.35
PAYE (July 21)	Cheque 1166	£ 89.00
Darren Meir-Playing field cut	Cheque 1167	£ 306.00
Kersh Grinnell-Churchyard cut (Aug 21)	Cheque 1168	£ 843.33
Clerk pay & expenses (Aug 21)	Cheque 1169	£ 237.35
PAYE (Aug 21)	Cheque 1170	£ 52.80

Vale of Glamorgan Council –

- Karen Bowen – request for applications for dispensation from Cllrs by 1st September, 2021
- Well-Being Assessment survey closes 19.9.21- posted on FaceBook
- Dave Knevett – as query had been received from Fields in Trust who had received a query from a resident asking whether the Community Council had any plans for car park on the memorial field. Clerk confirmed there was no current plan to progress this as a project.
- Emma Reed – 20mph limits consultation open until 1st October, 2021
- Mark Simpson – PSE Experimental 20mph Speed Restriction – drawing sent over seems to differ from the one submitted to Cabinet. C Cllr Morgan has returned to question the legal notice and the coverage of the trial. Email now received covering legal notices for Gwern Y Steeple
- Active Travel Network Map Statutory Consultation – open until 24th October 2021
- Request for volunteer to attend the upcoming Public Service Board meetings – Improving how we work together – Vale PSB and TCC's. Clerk to forward date to all Councillors.
- Clerk attended Local Places for Nature Funding meeting arranged by the Vale on Thursday 9th September. As a result, a grant request has been submitted to the Vale Council as the submission deadline was 13th September. A request has been made for wildflowers, nesting and hedgehog boxes together with fruit trees. It is hoped that these resources can be used to introduce when the new mowing practices begin. Rachel Carter the Nature Officer requested Councils to email her and inform her about the projects that are being undertaken. The Clerk has confirmed the recent grant applications and what the Council are hoping to achieve in the long term
- Paula Westall – VOGC – Annual Report – Section 106 Agreements 2020/2021 circulated
- Introduction of 20mph speed trial at PSE commenced.
- Application submitted to Vale Council's Strong Community Grant Fund in respect of hedge around playground fence, eco-stations and interpretation panels.

MUGA-

- Complaint received in relation to the lighting at the MUGA. Cllr Drysdale and Chris Finch have attended the site and there appears to be an issue with the timer. SWSG have sent over manual and offered support from lighting contractor. Clerk to organise visit by contractor as soon as possible.
- Meeting to be arranged with Clerk and Rebecca Haves in the next few weeks to determine appropriate maintenance arrangements.
- Annual restore undertaken on the MUGA carpet – clerk still awaiting donation from TaSC in respect of fee.
- Cllr Field confirmed that Llandough CC Clerk have a SLA with VOGC who carry out the servicing at their MUGA. Possible approach for our MUGA Cllr Field to approach Wyndham Hughes for further information.

OVW

- New guidance for Children's playgrounds and outdoor play areas issued in respect of COVID.
- Independent remuneration panel for Wales – statement of payment returns for 2020/21 due by 30th September, 2021
- One Voice Wales and Keep Wales Tidy Free Webinar – Wednesday, 15th September – 2-3:30pm – Cllr Moody Jones to attend
- Invite to Innovative Practice Conference – Wednesday 22nd September
- Copy of recorded webinar on Local Places for Nature funding – 22.7.21
- Updated guidance in support of the 2016 Model Code of Conduct
- Request for volunteer to sit on a new networking group to discuss Environmental issues – Cllr Drysdale has put himself forward.
- Invite to OVW – Bridgend/Cardiff/Vale Area Committee – 11.10.21
- Consultation on Shaping Wales's Future will run from 1st September to 26th October, 2021
- Press Release – A call for Communities in Wales to submit their interest to improve local paths and nature. Cllr Drysdale has suggested a meeting to discuss possible development of footpath all the way along the Ely Valley.

Playing Fields & Playground

- Message received from Darren Meir regarding the cutting of the field and that he will not be continuing to do this past November of this year. Cllr Jaques confirmed that the football club had approached him about asking for an extra cut prior to a match in October. The Community Council agreed that it would be appropriate to charge a fee of £85 to the football club for the year. The Clerk would amend the budget accordingly.
- Playground report forwarded by Wyndham Hughes at the Vale – Jerry Widdas is unable to undertake the work and Wyndham will provide alternative suggestion.

Allotments

- Confirmation that the Community Council have received a grant award of £2000 for installation of a water supply at the allotments. Welsh Water have confirmed the work that they will undertake and the work that we will have request a contractor to undertake. After contacting the Vale Council, we have received a list of approved contractors that can be approached. Clerk and Cllr Drysdale have been liaising and are requesting a site or virtual meeting with Welsh Water prior to obtaining quotes to ensure they are clear on the area that has to be excavated. Welsh Water contacted the Clerk and suggested a date of Tuesday, 5th October -12-4pm at the allotment site to talk about the proposed connection. The Clerk will attend and Cllr Drysdale. An email has been drafted by Cllr Drysdale and sent out by the Clerk to the allotment holders to consult them on the location of the standpipe.

Churchyard

- Emails from two residents regarding cremation space and subsequent plaque in St Peters Churchyard.
- Churchyard Sub-Committee held 18th August, 2021 and minutes reviewed on Agenda.
- Request for grant submitted to the War Memorial grant scheme in respect of the gate.
- Ongoing communication with Pigeons in relation to a burial on 15th July, 2021

Audit

- Request from external audit for further documentation.

Cllr Allowances

- Confirmation received from all Councillors.

Village Maintenance

- Meeting to be arranged in September. Cllr Moody-Jones has sent email regarding latest road verge news and how you can help grasslands.
- One planter requires replacing by Three Horseshoes
- One hanging basket needs replacing by Sportsman's Res

94 To consider any planning matters

There were seven new planning application received:

2021/01239/HR (RL) - Dwr Cymru Cyfyngedig, Coslech Sewage Treatment Works, Peterston Road, Groesfaen, Pontyclun - Where the pipeline or works access route crosses a hedgerow, a 6m section will be coppiced to ground level. The stumps will be protected through the duration of the works. Up to 2m sections will be fully removed to facilitate the installation of the pipeline. Hedgerows which are removed to facilitate works are to be fully reinstated once the works are completed to ensure not net loss of this habitat and to re-join the wildlife corridor. **8.9.21**

2021/01185/FUL (SZ) - Rose Paddock, adjacent to and west of Cnepyn House, Pont Sarn Lane, Peterston Super Ely - Retention of existing timber outbuildings and other ancillary including a small caravan and lockable container – **8.9.21**

2021/01160/FUL (JK) – 25 Pwll Y Min Crescent, Peterston Super Ely – Amendment to planning application 2019/00867/FUL – rear dormer roof extension and side roof window

2021/01040/FUL (JK) - 14, Main Avenue, Peterston Super Ely - Erection of single storey rear extension. Demolition of existing double garage and replacement with 2 storey extension – **3.8.21**.

2021/01030/FUL - Doggie Day Camp, Pont Sarn Lane, Peterston Super Ely - Proposed change of use from the current equestrian use to a proposed sui generis use (Dog day care) **3.8.21**

2021/01055/FUL (HUD) - Allt Laes Farm, Pont Sarn Lane, Peterston Super Ely - First floor en suite bathroom extension

2021/01006/FUL (HW) – Pontsarn Farm, Pontsarn Lane, Peterston Super Ely – Demolition of the existing barn structure and erection of a new replacement barn building for storage of agricultural equipment. **28.7.21**

95 To consider any correspondence.

The clerk had previously circulated the list of correspondence over the month. Any emails which had required Community Council attention had been forwarded accordingly.

96 To consider any reports of Councillors

The Clerk confirmed there were four reports of Councillors for this period. A planter needed replacing opposite the Three Horseshoes and one had been taken opposite the Sportsman Rest. A complaint had been received in relation to the MUGA lighting and overspill and a grit bin had been smashed by the railway bridge. Cllr Moody-Jones wondered if it was worth contacting the insurance company regarding the grit bin.

97 To consider any Health & Safety matters, to include playground maintenance/checking & village flooding.

The playground inspection had been forwarded previously and a number of issues had been reported. The Vale Council had confirmed that they would be able to provide a list of contractors to undertake the work. The Vale Council had still not responded to the request from the Community Council in respect of a meeting in relation to flooding. Miki Miyata-Lee, Natural Resources Wales had attended the Local Places for Nature funding webinar and the Clerk suggested contacting her to ask for advice alongside the Vale Council.

Action: Clerk to contact Wyndham Hughes for contractor information. Clerk to contact Miki Miyata-Lee Natural Resource Wales and the Vale Council regarding flooding.

There being no further business the meeting closed at 9:15pm. The next ordinary meeting will be held on Monday, October, 11th, 2021 at 7.30pm, remotely.

Chair _____
Date _____